## Accommodation Policy

Although MDA College will endeavour to help students to find suitable accommodation for their stay, students are ultimately responsible.

Homestay

MDA College

MDA College offers homestay accommodation to students both through direct booking and through homestay agencies. There are limited places available. Homestay providers are not directly associated with MDA College, and do not represent MDA in any way. Complaints about providers or students must be reported as soon as possible to the Administrator, in order to resolve problems before they become serious.

If a student wishes to leave the provider, or the provider wishes the student to be removed, MDA will seek to help find an appropriate solution as quickly as possible. However, it may not be possible to move the student immediately and it might be necessary for that student to remain for a limited amount of time with that host until a suitable alternative can be arranged.

Students must pay an upfront fee for minimum of a 1 week stay. Students can then directly negotiate with their providers if they would like to extend their stay after 1 week.

MDA College will send information about the homestay options to students before they make their booking. If a student has any particular preferences or requirements, then it is their responsibility to ensure, prior to booking, that their choice of accommodation fits their needs. MDA College takes no responsibility if a student has not taken the appropriate steps before booking and may not be able to provide alternatives.

For more information on the guidelines for both host families and students, please read the Homestay Information Pack.

Other homestay providers

MDA College works with other homestay providers to offer our student a range of different accommodation options. MDA vets our partners to ensure that they comply with our standards of service, but MDA College cannot inspect the accommodation provided by any third party and must trust the company on the quality and value of what they offer.

MDA College does not take any responsibility for these companies and, although we will try to help, cannot be held responsible for any problems with accommodation not provided by us directly.

In order to book accommodation, it may be necessary for MDA College to share personal data about students to these companies for the purposes of creating a booking. This is in accordance with our Data Protection Policy. For information about how these third-party companies use student data, students will need to refer to the companies own data usage policy. MDA College cannot take responsibility for any student data used by third parties.

University accommodation

Any university halls must be booked directly and not through MDA College. MDA can only advise on the pool of university accommodation providers that we work with. Again, students who book university accommodation are responsible for the organisation and payment of this. MDA College does not take any responsibility for this accommodation.

Students booking through these sites must reference MDA College and commit to a certain number of weeks in order to qualify for a place. Please see the links for more information.

**Student Halls**

https://www.mystudenthalls.com/

**Unite**

https://www.unitestudents.com/leeds

Private apartments
MDA College works with a number of private apartment providers and estate agencies to provide extra accommodation options for students. MDA can only advise students of what is available. As with all other third-party accommodation, MDA College seeks to only work with respected and accredited companies, but students must understand that they are responsible for booking and checking this accommodation. MDA College cannot take responsibility for problems with the accommodation provided by other companies, though will seek to help where possible.

With accommodation provided by companies by direct partners to MDA, MDA aims to keep all Health and Safety policies on file to ensure that accommodation is to a good standard.

Links

Students may also visit the links below directly and shop around for their accommodation. MDA suggests these as places to find accommodation in Leeds, but does not take responsibility for these separate companies where no partnership or agreement has been put in place.

All students must update the school if they change address whilst studying at MDA.

**1. Study Links International Ltd**

www.studylinks.com

**2. Leeds Homestay**

www.leeds-homestay.co.uk

**3. AirBnB**

[www.airbnb.com](http://www.airbnb.com)

Complaints

MDA College asks that all students speak to the Administrator regarding any accommodation issues. Complaints should contain as many details as possible so that MDA College can understand the problem and find out how to solve it.

Students in MDA accommodation can expect an answer for their accommodation problem in a maximum of five working days. The student may need to wait longer for any action to take place or for MDA College to be able to solve the problem, depending on what the problem is. If MDA has no available accommodation at that time, it might be necessary for the student to accept third party accommodation instead.

Students not in MDA accommodation will have the full support of MDA College in putting a complaint to their accommodation provider, but MDA College will not be able to solve their problem and it may not be possible to help them find other accommodation.

Refunds for accommodation are down to the individual accommodation provider. Students must look at the individual rules before they accept a booking to know what the policy is. If a student has any questions, they should speak to MDA College before accepting the booking.

Feedback

MDA College seeks to provide students with quality accommodation during their course. MDA gathers feedback on all accommodation (provided by MDA or by other companies) in order to get better knowledge on accommodation available in Leeds and recommendations for future students.